



Attendees – General info

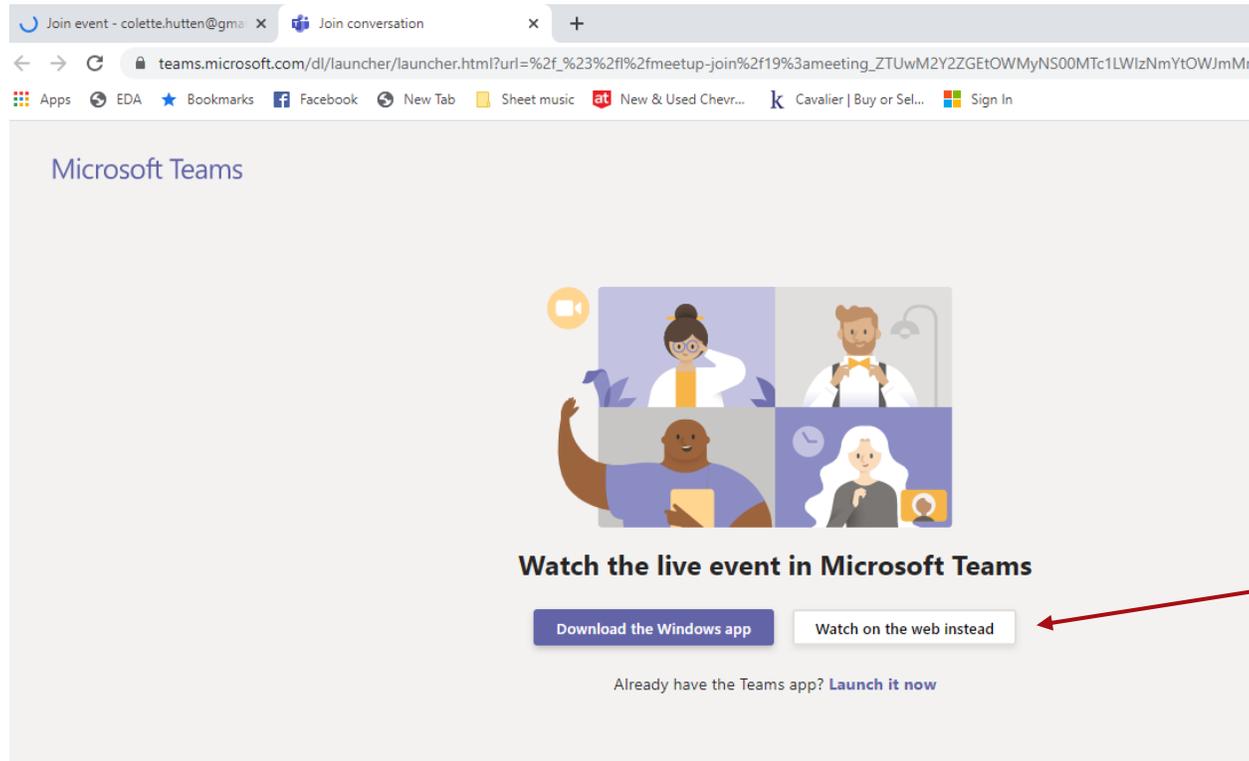
- You will be muted throughout the meeting and cannot be unmuted
- You can type in questions in the Q&A using your name or anonymously, however your name will not be disclosed by the moderator, if your question is published. This is to protect your privacy. Please ensure you include your role and location. IE: "RN, Calgary"
- You can see only your own questions and other's questions that have been published by the moderator in the "Featured" section of the Q&A
- If you joined with a cell phone, you will need to change screens from the presenter to the Q&A screen to ask a question – Swipe to move between screens
- There is no option for you to dial-in
- The meeting will be recorded and posted to blood.ca/employees soon after the meeting

Attendees – Instructions to Join

- To join from a company laptop/desktop:
 - If your default browser is Chrome or Firefox, Click on the link in the invite
 - If your default browser is Microsoft Edge, copy and paste the URL (link address) from the invite into a Chrome or Firefox browser window
 - You can join with the browser option or download the app
- To join from any laptop/desktop from home
 - Click on the link in the invite
 - You can join with the browser option or download the app
- To join from a tablet or smart phone
 - Click on the link in the invite
 - Download the app
- If asked to sign-in, use your Canadian Blood Services network id and password
- See the next pages for more detailed instructions and screenshots if required

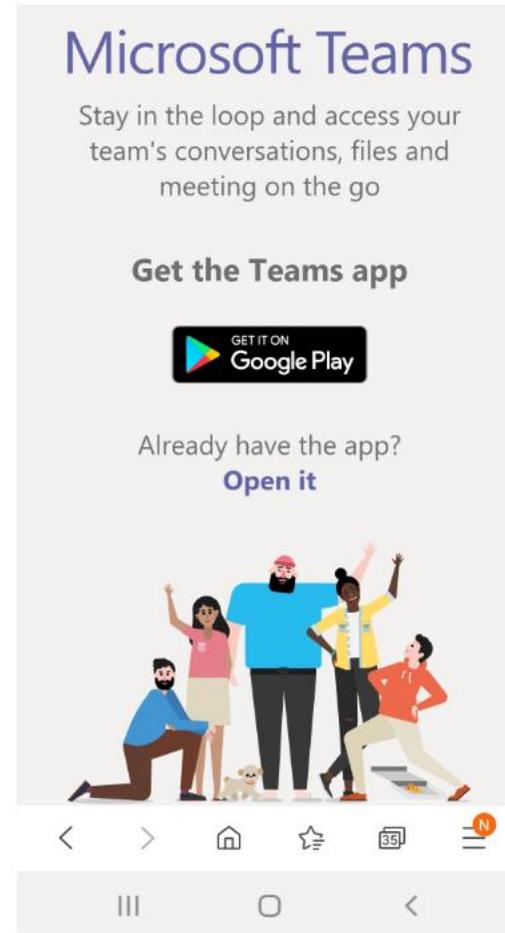


Example screen shots



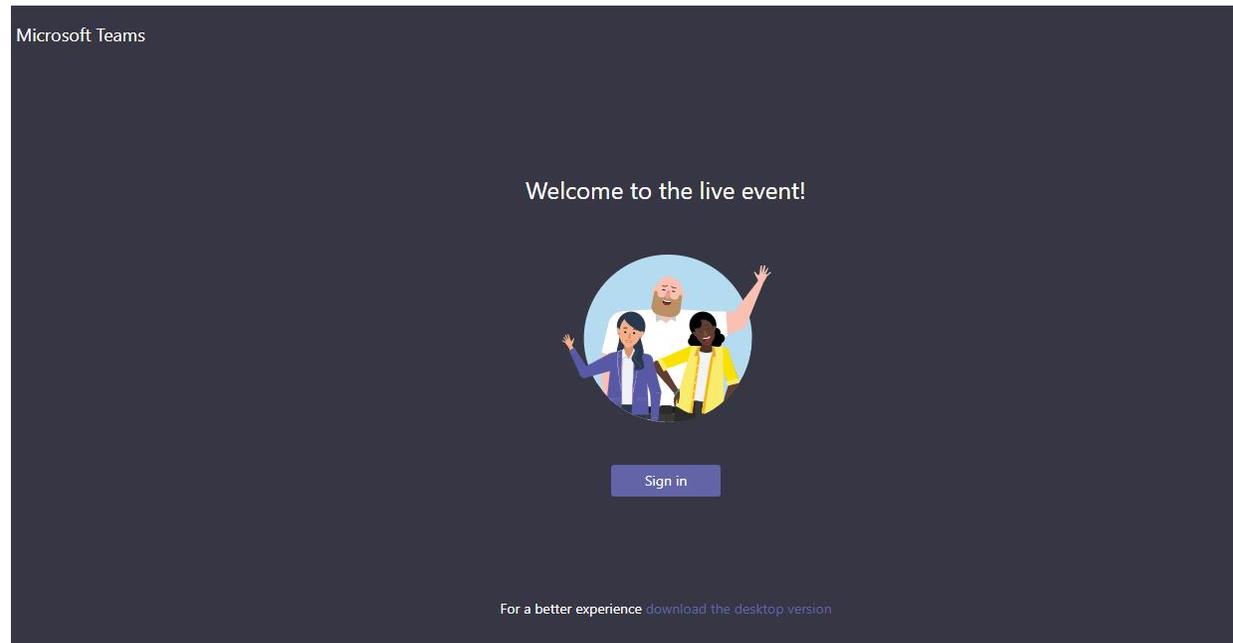
From any laptop/desktop, you can choose to download the app, or click on “Watch on the web instead”.

Example screen shots



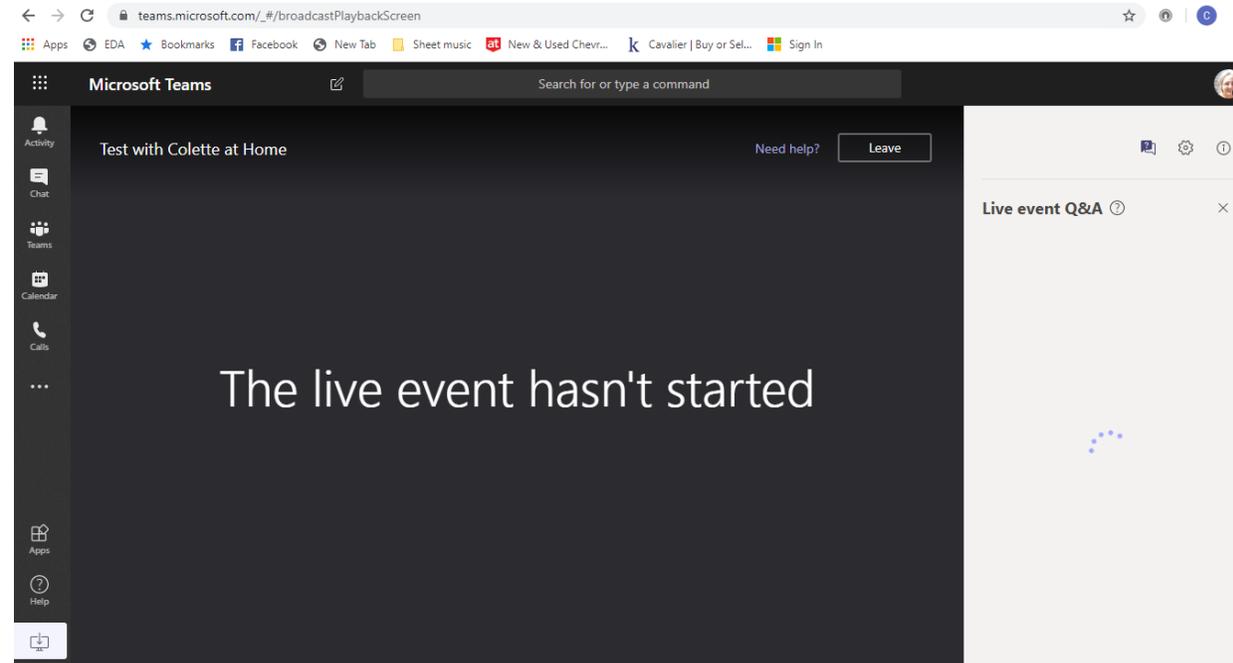
From a smartphone or tablet, you will need to download the app.

Example screen shots



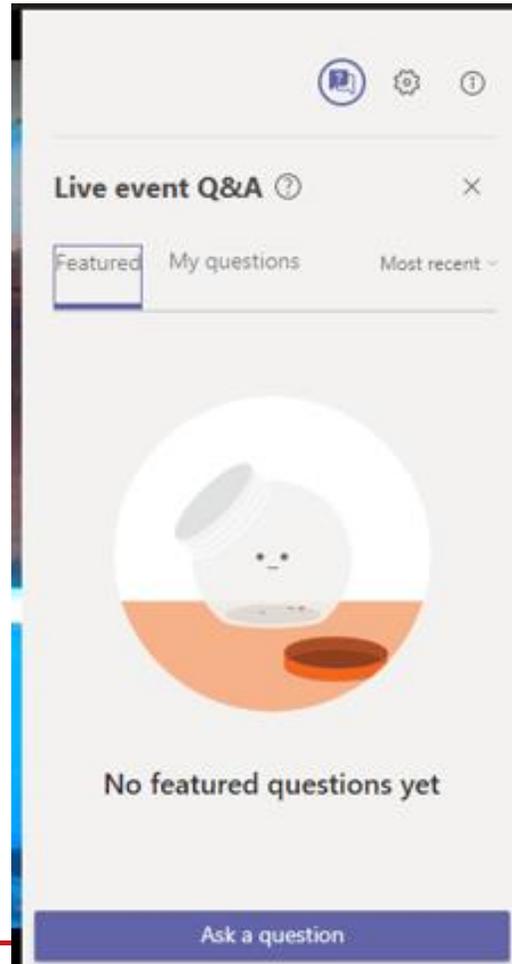
Sign-in with your
Canadian Blood
Services Network
ID and Password

Example screen shots



You will see that the event hasn't started until the meeting starts. You will be muted throughout the meeting and cannot be unmuted.

Example screen shots

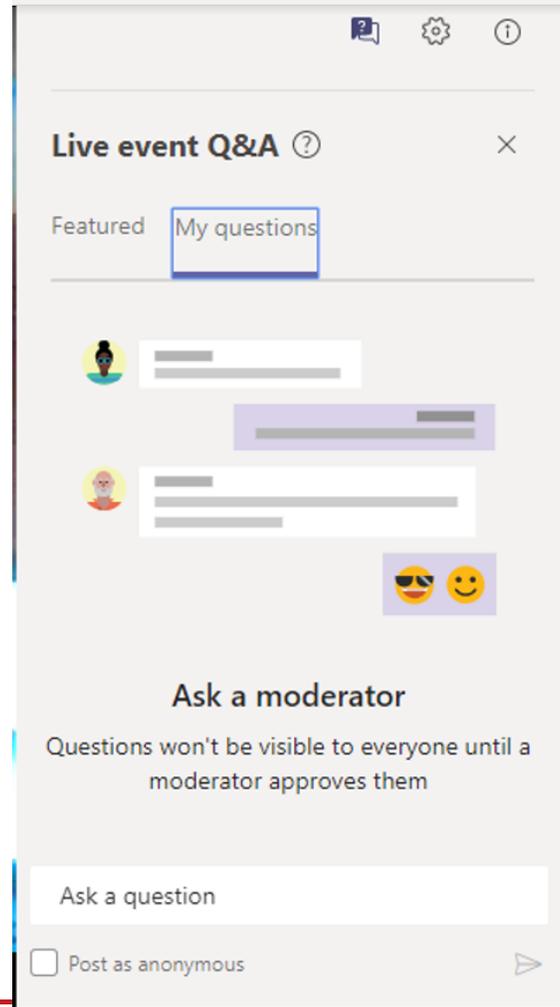


Click on "Ask a question" to pose a question.

"Featured questions" are those that have been published to all audience members.

"My questions" are the questions you have asked

Example screen shots



Under “My Questions” click in the “Ask a question” box to pose a question.

When you ask a question, please state your role and location. IE: "RN, Calgary". To protect your privacy, your name will not be disclosed with your question.