

2017-08-01  
CBS Control #: CBS6086  
HPFB File #: C1892-100390  
REF: H-1718-PEI

Ms. Victoria Hurlbut  
Biologic Products Specialist  
Regulatory Operations and Regions Branch  
Health Canada  
Suite 1625, 16<sup>th</sup> Floor  
1505 Barrington Street  
Halifax, Nova Scotia  
B3J 3Y6

Dear Ms. Hurlbut:

**Re: Responses to Health Canada Inspection of Licensed Activities at  
Charlottetown Collection Centre – PEI Sub-Centre on 2017-07-19 to 2017-07-20**

The following are the actions undertaken by Canadian Blood Services in response to the observations contained in the Health Canada Exit Notice dated 2017-07-24.

**Section 95 - Operating Procedures**

**1. Some operating procedures were not always followed.**

**The height and weight of a first time donor under the age of 23 years was not documented for donation C05711651295000B as required by steps 1.54 and 1.55 of procedure 01 144 Screen Donor Version 3 effective 2016-07-02.**

*All Clinic Services Managers were made aware of this observation during the national management call on 2017-07-24. Further, this will also be discussed with all sites during the national Trainer/Supervisor call, on 2017-08-17 and they will be reminded to follow the approved process for assessments of first time donors under the age of 23.*

If you require clarification or further information, please do not hesitate to contact the undersigned. **Please reference the above CBS control number in any correspondence.**

Sincerely,

Dr. Christian Choquet  
Vice-President  
Quality & Regulatory Affairs  
Fax Number: 613-739-2505

cc: Hugo Tremblay  
Supervisor – Blood Tissues, Organs and Xenografts  
Regulatory Operations and Regions Branch