##### BloodTechNet Award Program 2023 Application Form

###### Overview

Applicants are advised to review the Canadian Blood Services’ BloodTechNet Award Program Guidelines to ensure alignment of their applications with the program objectives and priorities, as well as eligibility criteria.

The complete application package must be delivered to
Canadian Blood Services by 11:59 PM November 15, 2023.

###### Instructions

It is the applicant’s responsibility to ensure that the complete Application Package is delivered by the application deadline. **No applications or additional material will be accepted after this deadline. Late or incomplete applications will not be considered.**

All documents must be delivered **by email** to centreforinnovation@blood.ca.

The submitted application package must include the following documents:

1. **Completed Application Form:** Ensure that all fields are complete, including signatures, before submitting the application. **Page and word count limitations must be adhered to**. Sections of the application that exceed the identified limits will not be considered.

###### Section A: General Information

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| **PROJECT TITLE** |
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| **APPLICANT** |
| Family Name: |  |
| Given Name(s): |  |
| Preferred Name: (Optional) |  |
| Position: |  |
| Institution/Organization: |  |
| Mailing Address: |  |
| Phone: |  |
| Email: |  |
| **INSTITUTION** |
| Institution/Organization where project will be conducted: |  |
| Name of Institution that will administer the funds (Institution Paid): |  |
| **AGREEMENT** |
| The undersigned acknowledge that the enclosed application for funding from Canadian Blood Services represents a project for which the Applicant was responsible for the proposal development. If funded, the Applicant will assume primary responsibility for the implementation and performance of the proposed project.The undersigned agree that the general conditions governing the BloodTechNet Award Program, as set out in the Guidelines, are accepted by the Applicant, on behalf of the Project Team, and the Institution Paid.Signature: |
| *Applicant* |
| Name: Date: |   |

###### Section B: Project Proposal

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| **PROJECT SUMMARY** |
| Provide a summary (200 words max.), in **lay terms**, of the proposed project, highlighting project objectives and deliverables and describing how the project is aligned with the Program’s objectives, including identified priorities. If the project is approved, **this summary may be published on Canadian Blood Services’ websites.** |
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| **PROJECT DESCRIPTION** |
| **In two (2) pages maximum** (including tables and figures):1. Describe the issue being addressed by the proposed project, as well as its significance and any relevant background information;
2. Outline the proposed methodology, clearly demonstrating the integration of project members’ expertise towards achieving the goals of the project;
3. Provide an anticipated schedule of key activities and milestones;
4. Detail the key deliverables anticipated by the end of the funding period;
5. Identify challenges that may hinder your project’s success and ways you may mitigate these.

A list of selected references may be included **in addition** to the two (2) page limit. |
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| **PROJECT IMPACT & KNOWLEDGE MOBILIZATION** |
| Describe, in **one page max**., the knowledge mobilization plan. Include how the impact of the education tools will be measured, the target audience, dissemination plan, and the anticipated reach (e.g. local, provincial, national, etc.). Please confirm if the educational tools will be publicly available and if not, please explain. |
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| SEX AND GENDER based analysis + (SGBA+) |
| Sex and gender must be considered when developing the project proposal. Visit the [CIHR](http://www.cihr-irsc.gc.ca/e/32019.html) website for resources to help with incorporating sex, gender, and other social determinants that may affect health into research and project design. |
| Are sex (biological) considerations taken into account in this proposal? | [ ]  Yes [ ]  No |
| Are gender (socio-cultural) considerations taken into account in this proposal? | [ ]  Yes [ ]  No |
| Are other social determinants that may affect health (ethnicity, income, age, education, etc.) taken into account in this proposal?  | [ ]  Yes [ ]  No |
| Describe how sex, gender, and other determinants that may affect health will be considered in your proposal. If they are not considered in your proposal, explain why not.  |
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###### Section C: Project Team

In the table below, list all proposed project team members that have been identified to work on the proposed project.

|  |  |  |
| --- | --- | --- |
| **Name** | **Position and Institution/Organization** | **Email** |
| 1. **Applicant:**  |  |  |
| Role in project:  |
| 2.  |  |  |
| Role in project: |
| 3.  |  |  |
| Role in project: |

*Insert rows as needed.*

###### Section D: Budget

Outline the budget requested and provide justification that the requested resources are appropriate to financially support the project as described in the application. Review the ‘Use of Funds’ in the program Guidelines to become familiar with the eligible and non-eligible expenses under this program.

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| **BUDGET OVERVIEW** |
|  | **Funds Requested** |
| Expendable materials and supplies |  |
| Services |  |
| Equipment (maximum $8500) |  |
| Meeting costs |  |
| Travel |  |
| Publication costs |  |
| Other (must be described in the budget details) |  |
| **TOTAL** |  |

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| **BUDGET DETAILS** |
| **In seven (7) pages maximum,** provide a detailed justification for all budget items requested. In kind contributions to the project must be identified. |
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| **REAL OR PERCEIVED BUDGETARY OVERLAP**  |
| **In the space provided below**, supply details of any overlap with existing or proposed funding. Use this space to dispel any uncertainties that could arise in the minds of reviewers as to whether you are already funded, in whole or in part, for the proposed work. |
| Source: |  |
| Amount: |  |
| Comment as to overlap/lack of overlap: |  |
| Source: |  |
| Amount: |  |
| Comment as to overlap/lack of overlap: |  |

*Insert rows as needed.*